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Bury Health and Wellbeing Board

# Annual Report for 2015/16



**Our Vision,  
Priorities  
and Principles  
for Health and  
Wellbeing  
in Bury**

2015–2018

# Bury Health and Wellbeing Board

## Annual Report for 2015-16

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## 1. Introduction

It gives me great joy to introduce the annual report of Bury's Health and Wellbeing Board covering the period from April 2015 to March 2016.

I have recently taken on the role of Chair for the Health and Wellbeing Board. On behalf of everyone involved with the Health and Wellbeing Board, I would like to thank the previous Chair, Councillor Andrea Simpson, for her direction and commitment in helping the Board to develop and grow.

2015-16 has been an exciting year for the board, a number of key improvements are:

- Strengthened governance arrangements for the Health and Wellbeing Board and Health and Wellbeing Strategy
- Developed the performance framework to support the Health and Wellbeing Strategy
- Identified leads for each priority area that are now responsible for successful delivery of the priority.
- In order to help people know about and understand work of the Health and Wellbeing Board we have developed:
  - A plan on a page
  - A Health and Wellbeing Board Section on the Bury Directory
  - Business Cards
- The membership has been expanded to include greater Elected Member presence on the board and welcome Greater Manchester Fire and Rescue Service as a member of the Board
- There has been a continued programme of Member and Chair development sessions
- The Board has overseen the development and creation of:
  - The new Joint Strategic Needs Assessment (JSNA)
  - The Bury Directory and its recent upgrades to the site
- We have embedded work of Greater Manchester Devolution and included this as a standing item on meeting agendas
- Signed off the Better Care Fund (BCF), Bury Locality and Pharmaceutical Needs Assessment (PNA)

We are looking forward to working on the key objectives for 2016-17.



Councillor Trevor Holt  
Chair of Health and Wellbeing Board

## 2. Background to the Health and Wellbeing Board

### 2.1 Team Bury

Team Bury is Bury's local strategic partnership – a network of geographic and thematic partnerships across the Borough which involves the public, private and voluntary sectors. The network of partnerships is focused on improving the quality of life for the people of the Borough.

Team Bury has three priorities:

- Health and Wellbeing
- Stronger Safer Communities
- Stronger Economy

The Health and Wellbeing Board has responsibility for the delivery of the Health and Wellbeing, Team Bury priority.

### 2.2 Bury Health and Wellbeing Board

The Bury Health and Wellbeing Board is a statutory committee of Bury Council and brings together senior leaders from across Bury Council and the NHS with Elected Members, Healthwatch, Greater Manchester Police, Greater Manchester Fire and Rescue and representatives from the community and voluntary sectors – to set out a vision for improving health and wellbeing in the Borough.

The Health and Wellbeing Board supports and encourages partnership arrangements to ensure that services are effectively commissioned and delivered across the NHS, social care, public health and other services. Its main purpose is to ensure improved health and wellbeing outcomes for the whole population of Bury.

Bury's Health and Wellbeing Board's Vision:  
"Improve health and wellbeing through working with communities and residents to ensure that all people have a good start and enjoy a healthy, safe and fulfilling life"

Between April 2015 and March 2016, Bury's Health and Wellbeing Board had the following members:

<b>Chair</b>	<ul style="list-style-type: none"><li>• Cllr Andrea Simpson, Cabinet Member for Health and Wellbeing</li></ul>
<b>Vice Chair</b>	<ul style="list-style-type: none"><li>• Pat Jones-Greenhalgh, Executive Director for Communities and Wellbeing</li></ul>
<b>Elected Members</b>	<ul style="list-style-type: none"><li>• Cabinet Member for Finance and Housing</li><li>• Cabinet Member for Children and Young People</li><li>• Shadow Cabinet Member for Health and Wellbeing</li></ul>
<b>Local Authority</b>	<ul style="list-style-type: none"><li>• Executive Director for Children, Young People and Culture</li><li>• Director of Public Health</li></ul>
<b>Partners</b>	<ul style="list-style-type: none"><li>• Chair Bury CCG</li><li>• Chief Operating Officer, Bury CCG</li><li>• Health Watch</li><li>• Third Sector</li><li>• GM Police</li><li>• GM Fire and Rescue</li></ul>
<b>Other</b>	<ul style="list-style-type: none"><li>• Policy Lead</li><li>• Democratic Services Officer</li><li>• Assistant Improvement Advisor</li></ul>

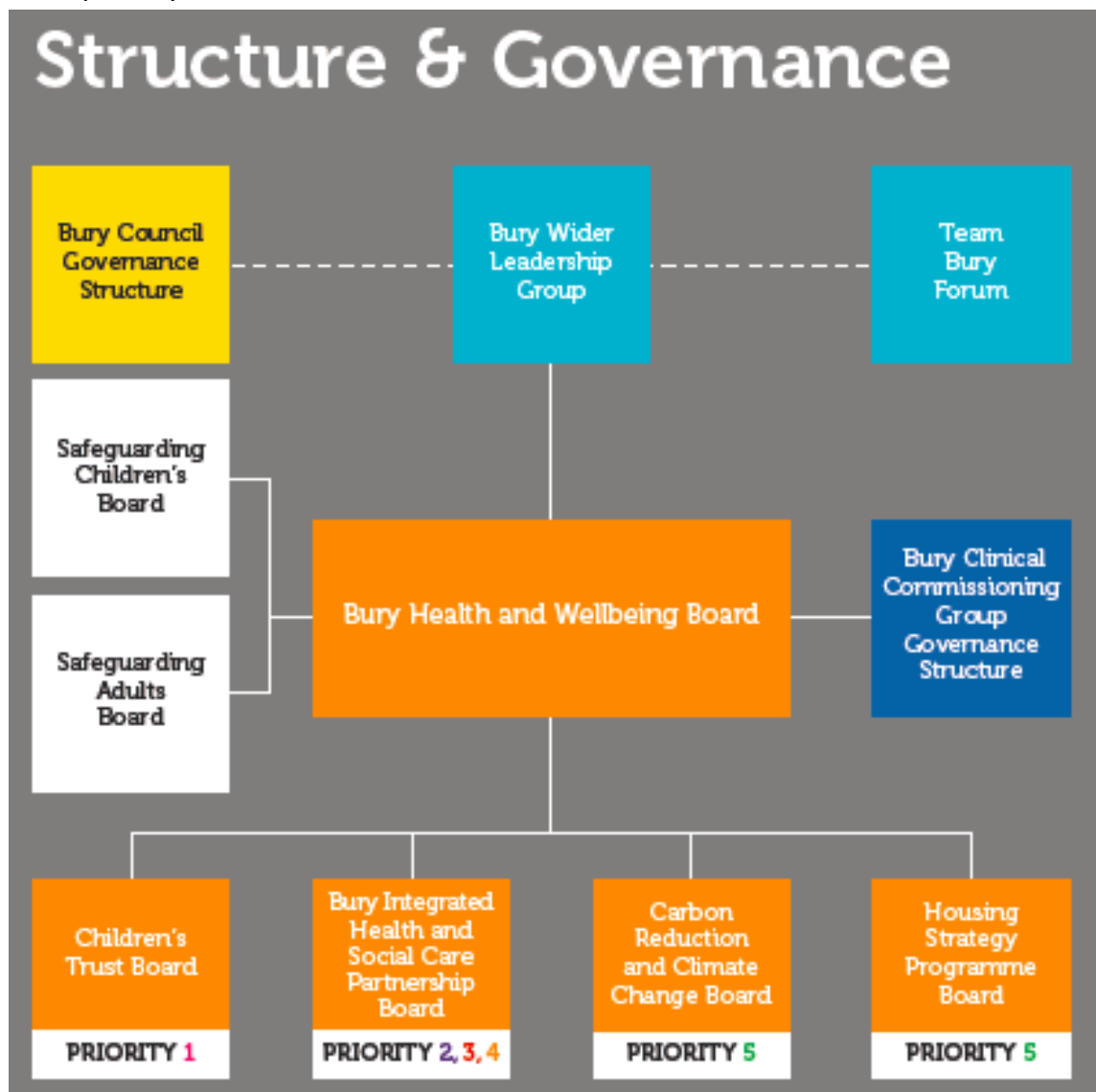
## 2.3 Functions of the Board

Health and Wellbeing Boards have a number of core responsibilities in relation to health, public health and social care. These include:

- strategic influence over commissioning decisions
- bring together clinical commissioning groups (CCGs) and councils to developed a shared understanding of communities' health and wellbeing needs
- lead the preparation of a Joint Strategic Needs Assessment (JSNA)
- develop a health and wellbeing strategy to address needs identified in the JSNA including recommendations for joint commissioning
- drive local commissioning of health care, social care and public health
- consider and contribute to debate about issues which affect health and wellbeing, such as housing and education services
- overseeing the production of Pharmaceutical Needs Assessment
- contributing to and approving the Better Care Fund
- overseeing the development of the Joint Strategic Needs Assessment

## 2.4 Structure and governance

The structure and governance has been finalised for the Health and Wellbeing Strategy and sub groups have been assigned to oversee the successful delivery of each priority.



## **2.5 Health and Wellbeing Board Strategy**

The Health and Wellbeing Board has a duty to ensure effective delivery of the Health and Wellbeing Strategy.

The Priorities are:

- Priority 1 – Starting well
- Priority 2 – Living well
- Priority 3 – Living well with a long term condition or as a carer
- Priority 4 – Ageing well
- Priority 5 – Healthy Places

Progress updates are provided on a six monthly basis for all priority areas to demonstrate progress.

## **3. Activities and Achievements**

### **3.1 Strengthened governance arrangements for the Health and Wellbeing Board and Health and Wellbeing Strategy**

The Health and Wellbeing Board is a statutory committee of the Council and is subject to the same requirements of openness and transparency as other Council committees.

The governance for the Health and Wellbeing Board are now finalised and the subgroups responsible for the successful delivery of the priorities provide their minutes to the Health and Wellbeing Board.

The governance for the Health and Wellbeing Strategy is now finalised and the subgroups provide an update every six months on the delivery of the priorities.

### **3.2 Developed the performance framework to support the Health and Wellbeing Strategy**

The performance for the monitoring of the priorities has been looked at in detail and the subgroups responsible for the priorities have taken ownership of their performance

### **3.3 Identified sub groups for each priority area that are now responsible for successful delivery of each priority.**

- Priority 1 – Starting Well Children’s Trust Board
- Priority 2 Living Well Bury Integrated Health and Social Care Partnership Board
- Priority 3 Living Well with a Long Term Condition or as a carer Bury Integrated Health and Social Care Partnership Board
- Priority 4 Ageing Well Bury Integrated Health and Social Care Partnership Board
- Priority 5 Healthy Places
- Housing Strategy Programme Board and Carbon Reduction and Climate Change Board

### **3.4 In order to help people know about and understand work of the Health and Wellbeing Board, the following developments have been made:**

- A plan on a page:
  - This explains how the Health and Wellbeing Board aligns with Team Bury
  - The Vision, Priorities and Principles for the Health and Wellbeing Board
  - Functions of the Health and Wellbeing Board
  - Health and Wellbeing Board Membership
  - One page summary of the Health & Wellbeing Strategy
  - The structure and governance of the Health and Wellbeing Board and Strategy
- A Health and Wellbeing Board Section on the Bury Directory
  - This has a shortened URL  
[www.theburydirectory.co.uk/healthandwellbeingboard](http://www.theburydirectory.co.uk/healthandwellbeingboard)
  - This contains pages promoting the work and membership of the board
- Created Business Cards
  - This shows the vision, principles and website link for the Board

### **3.5 Membership**

The membership has been expanded to include:

- Greater Elected Member presence on the board
- Greater Manchester Fire and Rescue Service

### **3.6 Member and Board development**

There has been a continued programme of Member and Chair development sessions. This included a member development day in March 2016 where the Board successfully completed the Royal Society of Public Health – Understanding Health Improvement, Level 2 Qualification, themed member development sessions prior to each Board meeting and three Chair development sessions.

### **3.7 The Board has successfully overseen the development and/or signed off:**

- The new Bury Joint Strategic Needs Assessment (JSNA)
- The Refreshed Health & Wellbeing Strategy for Bury
- The Bury Directory and its recent upgrades to the site
- The work of Greater Manchester Devolution
- The Better Care Fund (BCF)
- Bury Locality Plan
- Pharmaceutical Needs Assessment (PNA)
- Health & Wellbeing Board Annual Report 2014/15
- Director Of Public Health's Report for 2014/15
- The Better Care Fund Quarterly performance reporting
- Quarterly NHS England Commissioning Reports
- Greater Manchester Primary Care Strategy – NHS England
- Development of a Single commissioning unit

### **3.8 Matters brought to and considered by the Board during the year included split by Health & Wellbeing Strategy Priority Areas:**

#### **Linked to Priority 1- Starting Well:**

- Child Death Overview Panel Report
- Children's Services Devolution update
- Annual Safeguarding Children's Report

### ***Linked to Priority 2- Living Well:***

- Director of Public Health Annual Report
- Physical Activity and Sport Strategy
- Domestic Abuse Strategy
- The new Healthy Lifestyle Service
- Drug & Alcohol Strategy
- Public Health Memorandum of Understanding

### ***Linked to Priority 3- Living Well with a Long Term Condition or as a Carer:***

- Greater Manchester Working Well Expansion
- Carers in Employment
- Presentation on the work of the AFN (Armed Forces Network)

### ***Linked to Priority 4- Ageing Well:***

- Annual Safeguarding Adults report

### ***Linked to Priority 5- Healthy Places:***

- Fuel Poverty and its effects presentation

## **4. Future Plans and Activities**

In 2016-17, the Board will continue with its strategic role of influencing and leading delivery of health and social care in Bury. It will:

### ***4.1 Further Develop the Health and Wellbeing Strategy:***

- produce info graphics for the priority updates;
- have regular priority themed meetings;
- hold an event to help the Health and Wellbeing Strategy come alive by educating the Board on a detailed look at each priority;
- look at new ways of monitoring performance in an OBA method.

### ***4.2 Governance:***

- develop the membership to reflect the responsibilities for helping people to self-care
- work with the new chair to continuously develop the Health and Wellbeing Board
- to have representation from the Leader of the Council on the Health and Wellbeing Board.

### ***4.3 Marketing and Communication:***

- to distribute all Plans on a page and Business cards
- improve links with the wider community to promote the work of the Health and Wellbeing Board



#### 4.4 Meetings:

- pre board member development sessions to be refined by having them dedicated to thematic groups and two away days
- develop the forward planner for 16/17
- including devolution as a standing item
- including communication and marketing as a standing item
- all items to align to the priorities

#### 5. Executive Summary

<b>Membership</b>			
	<b>Where have we come from (April 2014 – March 2015)</b>	<b>Where are we now (April 2015 – March 2016)</b>	<b>Where we want to be (April 2016 – March 2017)</b>
<b>Chair</b>	<ul style="list-style-type: none"> <li>• Cllr Rishi Shori, Cabinet Member for Health and Wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>• Cllr Andrea Simpson, Cabinet Member for Health and Wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>• Cllr Trevor Holt, Cabinet Member for Health and Wellbeing</li> </ul>
<b>Vice Chair</b>	<ul style="list-style-type: none"> <li>• Pat Jones-Greenhalgh, Executive Director for Communities and Wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>• Pat Jones-Greenhalgh, Executive Director for Communities and Wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>• Pat Jones-Greenhalgh, Executive Director for Communities and Wellbeing</li> </ul>
<b>Elected Members</b>	<ul style="list-style-type: none"> <li>• Deputy Cabinet Member for Healthier Living</li> </ul>	<ul style="list-style-type: none"> <li>• Cabinet Member for Finance and Housing</li> <li>• Cabinet Member for Children and Young People</li> <li>• Shadow Cabinet Member for Health and Wellbeing</li> </ul>	<ul style="list-style-type: none"> <li>• Leader of the Council (Business Engagement and Regeneration)</li> <li>• Cabinet Member for Children and Families</li> <li>• Shadow Cabinet Member for Health and Wellbeing</li> </ul>
<b>Local Authority</b>	<ul style="list-style-type: none"> <li>• Executive Director for Children, Young People and Culture</li> <li>• Director of Public Health</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Director for Children, Young People and Culture</li> <li>• Director of Public Health</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Director for Children, Young People and Culture</li> <li>• Director of Public Health</li> </ul>
<b>Partners</b>	<ul style="list-style-type: none"> <li>• Chair Bury CCG</li> <li>• Chief Operating Officer, Bury CCG</li> <li>• Health Watch</li> <li>• Third Sector</li> <li>• GM Police</li> <li>• NHS England</li> </ul>	<ul style="list-style-type: none"> <li>• Chair Bury CCG</li> <li>• Chief Operating Officer, Bury CCG</li> <li>• Health Watch</li> <li>• Third Sector</li> <li>• GM Police</li> <li>• GM Fire and Rescue</li> </ul>	<ul style="list-style-type: none"> <li>• Chair Bury CCG</li> <li>• Chief Operating Officer, Bury CCG</li> <li>• Health Watch</li> <li>• Third Sector</li> <li>• GM Police</li> <li>• GM Fire and Rescue</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Policy Lead</li> <li>• Democratic Services Officer</li> </ul>	<ul style="list-style-type: none"> <li>• Policy Lead</li> <li>• Democratic Services Officer</li> <li>• Assistant Improvement Advisor</li> </ul>	<ul style="list-style-type: none"> <li>• Policy Lead</li> <li>• Democratic Services Officer</li> <li>• Assistant Improvement Advisor</li> </ul>

## Board Management

	<b>Where have we come from (April 2014 – March 2015)</b>	<b>Where are we now (April 2015 – March 2016)</b>	<b>Where we want to be (April 2016 – March 2017)</b>
<b>Board Meetings</b>	7 Meetings per year	7 Meetings per year	7 Meetings per year
<b>Forward Planner</b>	Introduced	Developed and split into key parts: <ul style="list-style-type: none"> <li>- Interactive Discussion</li> <li>- Reports for Discussion</li> <li>- Reports for Decision</li> <li>- Reports for Information</li> </ul>	Refined further to include: <ul style="list-style-type: none"> <li>- Standing agenda items</li> <li>- Align all agenda items to priorities of the H&amp;WB Strategy update per meeting</li> </ul>
<b>Meeting Scheduler</b>	Introduces to include: <ul style="list-style-type: none"> <li>- Agenda Set</li> <li>- Papers sent out</li> <li>- Member Development</li> <li>- Chair Development</li> </ul>	Developed to include: <ul style="list-style-type: none"> <li>- Member Development full days</li> </ul>	Refined to include: <ul style="list-style-type: none"> <li>- Pre populated themes for all member development sessions and full member development days</li> </ul>
<b>Chair Development Sessions</b>	Introduced – 3 per year	Developed to evaluate progress of the Health and Wellbeing Board and set the future direction of travel – 3 per year	Refined to evaluate the progress of the Health and Wellbeing Board and set the future direction of travel – 3 per year
<b>Member Development Sessions</b>	Introduced – 7 per year prior to each Board Meeting	Developed to cover specific service areas – 7 per year prior to each board meeting	<ul style="list-style-type: none"> <li>- Refined to become thematic based on the boards priorities – 7 per year prior to each board meeting</li> </ul>
<b>Member Development Days</b>	Introduced – one per year	Developed to include Royal Society for Public Health (RSPH) Understanding Health Improvement, Level 2 qualification	Refined and will increase to two per year to include: <ul style="list-style-type: none"> <li>- Market place to make the H&amp;WB Strategy 'come alive'</li> <li>- Member Thematic Training</li> </ul>

## Health and Wellbeing Strategy

	<b>Where have we come from (April 2014 – March 2015)</b>	<b>Where are we now (April 2015 – March 2016)</b>	<b>Where we want to be (April 2016 – March 2017)</b>
<b>General</b>	Refreshed H&WB Strategy priorities	Developed : <ul style="list-style-type: none"> <li>- Governance arrangements</li> <li>- Performance indicators</li> <li>- Reporting back to the board on successful delivery of the strategy</li> </ul>	Refined: <ul style="list-style-type: none"> <li>- Governance arrangements</li> <li>- Performance indicators</li> <li>- Reporting back to the board on successful delivery of the strategy</li> </ul>
<b>Priorities</b>	Refreshed priorities and developed a new priority – ‘Healthy Places’	Ensure successful delivery of each priority area in Year 1 via a detailed workplan.	Ensure successful delivery of each priority area in Year 2 via a detailed workplan
<b>Governance</b>	Review of all governance arrangements relating to each priority area	Developed Governance Framework to establish HWB Board Sub groups responsible for the development of a detailed workplan for each priority area.	Refined Governance Framework for each priority area to identify governance for each subgroup and refined workplan so the progress can be reported as a ‘plan on a page’ infographic
<b>Performance</b>	Refreshed measures on success using outcome based accountability framework	<ul style="list-style-type: none"> <li>• Created Performance Dashboard</li> <li>• Developed Local Indicators</li> </ul>	Outcome based accountability scorecard created for each priority also included on the ‘plan on a page’ infographic
<b>Leads</b>	N/A	Identified priority leads responsible for the successful delivery of a priority	Priority leads responsible for annual progress update to the board (one priority per meeting)
<b>Promotion of the Strategy</b>	N/A	Identified a ‘plan on a page’ to summarise the work of the board and strategy in one easy to read document	<ul style="list-style-type: none"> <li>• Promote the plan on a page and progress to date of the strategy</li> <li>• Make the strategy ‘come alive’ by holding an event as one of the member development day</li> </ul>

## Work of the Board

	<b>Where have we come from (April 2014 – March 2015)</b>	<b>Where are we now (April 2015 – March 2016)</b>	<b>Where we want to be (April 2016 – March 2017)</b>
<b>Led in the successful development of:</b>	<ul style="list-style-type: none"> <li>• Board Membership</li> <li>• Board Management</li> <li>• Member Development</li> <li>• Chair Development</li> </ul>	<ul style="list-style-type: none"> <li>• Refreshed Board Membership</li> <li>• Board Management</li> <li>• Member Development</li> <li>• Chair Development</li> <li>• Interactive JSNA</li> <li>• The Bury Directory</li> </ul>	Continue: <ul style="list-style-type: none"> <li>• To Refresh Board Membership</li> <li>• To update Board Management</li> <li>• Member Development</li> <li>• Chair Development</li> <li>• Further development of interactive JSNA</li> <li>• Further development of the Bury Directory</li> </ul>
<b>Overseen work areas relating the Health and Wellbeing Strategy</b>	<ul style="list-style-type: none"> <li>• Refreshed Health and Wellbeing Board Strategy</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Starting Well</b> <ul style="list-style-type: none"> <li>- Child Death Overview Panel Report</li> <li>- Children’s Services Devolution update</li> <li>- Annual Safeguarding Children’s Report</li> </ul> </li> <li>• <b>Living Well</b> <ul style="list-style-type: none"> <li>- Director of Public Health Annual Report 2014/15</li> <li>- Physical Activity and Sport Strategy</li> <li>- Domestic Abuse Strategy</li> <li>- The new Healthy Lifestyle Service</li> <li>- Drug &amp; Alcohol Strategy</li> <li>- Public Health Memorandum of Understanding</li> </ul> </li> <li>• <b>Living Well with a Long Term Condition of as a Carer</b> <ul style="list-style-type: none"> <li>- Greater Manchester Working Well Expansion</li> <li>- Carers in Employment</li> <li>- Presentation on the work of the AFN (Armed Forces Network)</li> </ul> </li> <li>• <b>Ageing Well</b> <ul style="list-style-type: none"> <li>- Annual Safeguarding Adults report</li> </ul> </li> <li>• <b>Healthy Places</b> <ul style="list-style-type: none"> <li>- Fuel Poverty and its effects presentation</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Continue to develop the work of the board in relation to the Health &amp; Wellbeing Board Priority Areas</li> </ul>
<b>Thematic</b>	<ul style="list-style-type: none"> <li>• Integration of Health and Social Care</li> </ul>	<ul style="list-style-type: none"> <li>• Integrated of Health and Social Care</li> <li>• GM Devolution</li> <li>• Greater Manchester Primary Care Strategy – NHS England</li> <li>• Development of a Single commissioning unit</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to develop the work of the board in relation to the Health &amp; Wellbeing Board Thematic Areas</li> </ul>
<b>Signed off:</b>	<ul style="list-style-type: none"> <li>• The Better Care Fund</li> <li>• Pharmaceutical Needs Assessment</li> </ul>	<ul style="list-style-type: none"> <li>• The Better Care Fund</li> <li>• Pharmaceutical Needs Assessment</li> <li>• Locality Plan</li> <li>• Health &amp; Wellbeing Board Annual Report 2014/15</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to sign off:               <ul style="list-style-type: none"> <li>- The Better Care Fund</li> <li>- Pharmaceutical Needs Assessment</li> <li>- Locality Plan</li> <li>- Health &amp; Wellbeing Board Annual Report 2015/16</li> </ul> </li> </ul>
<b>Communication and Marketing</b>	N/A	<ul style="list-style-type: none"> <li>• Plan on a page produced for the board and strategy</li> <li>• Development of a Health and Wellbeing Board Webpage on The Bury Directory <a href="http://www.theburydirectory.co.uk/healthandwellbeingboard">www.theburydirectory.co.uk/healthandwellbeingboard</a></li> <li>• Created Business Cards to promote the Board</li> <li>• Promote the Board and members at key events</li> </ul>	<ul style="list-style-type: none"> <li>• Raise profile of board members via members section of the website to include videos and member profiles</li> <li>• Develop the content of the website further</li> <li>• Engage communities in the work of the board</li> <li>• Continue to promote the board at events.</li> </ul>

